<u>Information concerning the test run of the electronic Semesterapparat</u>

As you are used to you can borrow the literature of the respective lectures from the Semester-apparat in the library of the Economic Seminar. Additionally, in the winter-term you will have on-line access to the literature of selected lectures. The Economic Seminar offers you in cooperation with chairs of the faculty of Economics for the first time an on-line Semesterapparat on the "Campus Online" platform. There you can view, download and print the lecture foils, further lecture material and the full text of the obligatory readings.

How does it work?

- 1. Login with your RZ-account at Campus Online http://campusonline.uni-freiburg.de.
 - If you access the site for the first time you will need to register first.
- 2. In the "Vorlesungskatalog" you find under "Wirtschafts- und Verhaltenswissenschaftliche Fakultät"; "Bereich Wirtschaftswissenschaften" the economic chairs displayed. Underneath you find the lectures and the exercises.
- 3. To access this you will first need to book the respective lecture. You book a lecture by clicking on the shopping cart icon which is located on the right edge of your screen. Shortly afterwards you will be asked to enter the lecture password. This will be announced to you in the respective lecture at the beginning of the semester. You only have to enter the lecture password once when you book a lecture. Afterwards, whenever you wish to access the lectures and/or exercises you do this by going on "Mein Bereich" and then "Gebuchte Veranstaltungen".
- 4. After having opened the lecture you find the individual components displayed in the top-line. "Bibliothek" contains the Semesterapparat. Just click on the respective titles and another window pops-up with the full text. If required, "Lehrplan" can contain further lecture material like the outline and literature list.

A few hints to handle Campus Online:

- 1. The documents will open up in an extra window. Your browser will need to permit pop-up windows, if not a window will briefly pop-up and then disappear again.
- 2. Accessing Campus Online from your home computer may, due to copyright reasons, only be possible over VPN (virtual private net). For information on WLAN/VPN you can look under: http://www.rz.uni-freiburg.de/netzdl/.
- 3. From time to time you will get a problem report when clicking on an entry (this happens rather often in the lecture catalog). Just try again and it may work then. The Rechenzentrum is working on the problem. If nothing else helps: log out, log in again and try again.
- 4. You have the possibility to download the data files on a USB-stick on the three computers in the library of the economic seminar. Since these computers work with Windows it will be less troublesome there then at other computers (netpoints).

- 5. If you have any problems with your registration at Campus Online please contact the "Rechenzentrum/Benutzerverwaltung".
- 6. If you have any questions concerning the literature you can contact the respective chair.
- 7. For questions concerning "Campus Online" and questions concerning the Semesterapparat please see or contact Mrs. Stiegeler (Library of the Economic Seminar), Phone: 203-2311, mail: veronica.stiegeler@ywl.uni-freiburg.de.